



POLICIES AND PROCEDURES

Policy Subject: Automobile Parking Regulations

Policy Number: EVP-SEC-400-09

Additional sites: Student Handbook: General Policies & Procedures

http://intranet.brenau.edu/handbook/handbook_2010_with_WC_additional_policies.pdf

Automobile Parking Regulations

These are the general parking policies on the Gainesville campus of Brenau University. Students at regional campuses should consult with their Regional Campus Director for more information regarding parking at their location.

1. Parking regulations are subject to change at any time. Notification of changes will be made by email.
2. University parking privileges will be granted only to students who have registered, employees of the institution, or individuals who have obtained appropriate authorization. It is the responsibility of the vehicle operator to know and abide by all traffic and university parking regulations. Obtaining a parking permit does not guarantee the availability of a parking space. Inability to locate an authorized parking space is not considered reasonable cause for violating these regulations.
3. Parking permit holders cannot park in visitor or restricted parking spaces. Pedestrians will be given the right-of-way at all times. Misuse or excessive violations of the parking rules and regulations may cause parking privileges to be revoked.
4. The university assumes no responsibility for damage to private property.
5. Permits are issued annually by the Security Office. Registered students are assessed a Safety & Security Fee of \$20 per student per academic year, specifically \$10 in the fall semester (or any part thereof) and \$10 in the spring semester (or any part thereof). Individuals receiving a permit will be responsible for any citations issued to the vehicle displaying that permit, so it is important to report lost or stolen permits to campus Security. Temporary permits may be obtained at Security.
6. Any cars parked illegally or in an unauthorized area are subject to fines and/or impoundment. Fines must be paid in the Accounting Office.
7. Appeals regarding parking violations should be made to the Director of Security. *Appeals will not be heard based on lack of knowledge of regulations, appointment tardiness, or inability to locate an authorized parking space.*
8. It is prohibited to drive motorized vehicles on campus grounds unless authorized by University Security.

Disabled and Illegally Parked Vehicles:

1. Brenau University has the right to remove, or cause to be removed from their property, any vehicle which is not authorized to be on the premises.

2. Brenau University has the right to store, or cause to be stored, any illegally parked or disabled vehicle.
3. The vehicle owner, or the student/employee to whom the Brenau parking decal is issued if different from actual owner, shall be liable for all expenses incurred for vehicle towing and/or storage.
4. If a vehicle is causing an immediate hazard, it shall be removed immediately. Otherwise, Brenau will permit an appropriately identified student/staff/faculty vehicle to remain on the premises for no more than thirty days so long as it is legally parked and the owner has communicated plans to Campus Security for the removal of the vehicle. Security can be reached at 770-534-6202.
5. As dictated by law, the University has installed conspicuous signs stating such authorities in various parking areas.
6. This policy is in compliance with (Ga. Codes) O.C.G.A. 44-1-13 (a.1). Also refer to O.C.G.A. 40-6-252 and 16-17-21 b3.