

E*Value How To's

How To Update Your Fieldwork History

1. Select "update this information" from your homepage.

E*VALUE a medhub product | Brenau University Occupational Therapy Program ID:6071 | Jessica TestStudent - BUOT | Help | Favorites | My Account

Home | Evaluations | Time Tracking | Learning Modules | Reports

Welcome to E*Value

My Information

If this or any other biographic information is incorrect or missing, you can [update this information](#).

Email: noemail@brenau.edu
Rank: OT3
Roles: Student
Advisors: Evaluate Test Advisor

Urgent Tasks

- [Complete Pending Evaluations \(2\)](#)
- [Complete Pending Coursework \(1\)](#)

Tasks

- [Clock In/Out](#)
- [Log Time](#)
- [Initiate Ad hoc Evaluations](#)
- [Initiate Ad hoc Coursework](#)

How to View/Review your Fieldwork Evaluations

How to review and sign off on evaluations that have been completed by your fieldwork educators.

How to view the fieldwork site list

For instructions on how to view the most up to date fieldwork site list, please click on the link above.

How to update your contact information

For instructions on how to update your contact information, please click on the link above.

How to upload and update your immunizations and certifications

For instructions on how to update your immunizations and certifications, please click on the link above.

How to update your fieldwork history

For instructions on how to update your fieldwork history, please click on the link above.

Personal Calendar

Sunday Feb 12	
Monday Feb 13	
Tuesday Feb 14	
Wednesday Feb 15	
Thursday Feb 16	
Friday Feb 17	
Saturday Feb 18	

[View myCalendar](#)

2. Scroll down to "Custom Fields"-complete any and all information here. Update frequently.

Custom Fields:

Student Information

APE 1: Course Nbr	APE 1: Course Title	APE 1: Semester Taken
<input type="text"/>	<input type="text"/>	<input type="text"/>
APE 2: Course Nbr	APE 2: Course Title	APE 2: Semester Taken
<input type="text"/>	<input type="text"/>	<input type="text"/>

I. Prior Fieldwork Experience

Fieldwork Type	Starting Month and Year	Ending Month and Year	Name of Fieldwork Facility	Actions
Level I: Adult/Older Adults	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="edit"/> <input type="button" value="delete"/>
First Level II	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="edit"/> <input type="button" value="delete"/>

Level II Address

FIRST Level II Address

SECOND Level II Address

II. Employment in Occupational Therapy

Employer (Company Name)	Location	Description of Work	Dates of Employment	Actions
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="edit"/> <input type="button" value="delete"/>

III. Volunteer Experience in Occupational Therapy

Setting	Supervisor	Types of Clients	Hrs/Week	Total Weeks or Months	Actions
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="edit"/> <input type="button" value="delete"/>

3. Click "Update" when complete

A form consisting of two horizontal input fields stacked vertically. The top field is slightly narrower than the bottom field. Both fields are empty and have a thin grey border.

* = required fields

Update Cancel

