

Brenau University OTD Capstone Timeline

Course, Semester, Learning Tasks, and Deliverables	ACOTE “D” Standards Addressed
Capstone Knowledge Development	
OT812 (semester 1, Fall): Students learn how to write a PICO question and conduct a focused literature search related to potential capstone topic	D.1.1 D.1.3
OT804 (semester 2, Spring): Students learn to apply theories and OT models to initial capstone topics	
OT814 (semester 3, Summer): Students confirm identified gaps related to their initial capstone topic	
OT807 (semester 3): Students reflect on practice application of their initial capstone topic	
OT880 (semester 4, Fall): Students learn about Needs Assessments and begin applying concepts to capstone topics	
Capstone Planning: Problem Identification and Solution Planning	
<p>OT891 (semester 4, Fall): students finalize their capstone topic and identify appropriate ACOTE area. Faculty mentor is identified. Deliverables include:</p> <ul style="list-style-type: none"> ● Faculty Mentor Agreement Form: Documentation of mentors’ appropriate level of expertise and willingness to serve as mentor ● Capstone Topic Form: Rough draft of scholarly question with selection of scholarly area and general description of potential topic. 	D.1.1 D.1.2 D.1.3 D.1.6
<p>OT892 (semester 5, Spring): using evidence collected in previous semesters, students will develop a proposal for their capstone project and experience, to be presented to their capstone team. Proposal will include: literature review, needs assessment, goals/objectives and evaluation plan. Note, no data is yet collected for the needs assessment. Site mentor is identified. Deliverables include:</p> <ul style="list-style-type: none"> ● Capstone Project Proposal Form ● Site Mentor Agreement Form 	D.1.1 D.1.2 D.1.3 D.1.6
Semester 6 (Summer): Complete First Level II Fieldwork	
<p>OT893 (semester 7, Fall): student will make changes identified in OT892 to finalize the plan for the capstone. Individualized Doctoral Capstone MOU will be signed by university and community partner agency members of the capstone team. Student conducts needs assessment and modifies goals/objectives as needed. IRB approval is secured if appropriate. Deliverables include:</p> <ul style="list-style-type: none"> ● Needs assessment is completed ● IRB approval is secured if needed ● MOU is signed by both parties (includes updated Capstone Project Proposal, with timeline and plan for supervision) 	D.1.2 D.1.3 D.1.4 D.1.6
Semester 8 (Spring): Complete Second Level II Fieldwork	
Capstone Implementation	
<p>OT894 (semester 9): capstone experience and project are completed (14 weeks, 560 hours minimum). Students communicate with capstone coordinator through regular discussion board postings in the university’s learning management system. Midterm and final evaluation of student and site are included in experience. Capstone project is disseminated professionally in alignment with the original proposal. Deliverables include:</p> <ul style="list-style-type: none"> ● Evaluations: Midterm and final evaluations of student, completed by student and site mentor; Final evaluation of site and site mentor completed by student ● Write-up and dissemination of project are completed (Doctoral Capstone Summary) 	D.1.5 D.1.7 D.1.8

Note: Summer semester generally runs from May - August